

2024 State Certification Course Registration

- Fill out this form completely to ensure accurate processing. An email confirmation will be sent to the address you list below.
- Courses can reach capacity very quickly, so register early. If registering within two weeks of course, call the TAAO office to inquire of availability. **No on-site registrations allowed.**
- **Course materials will be emailed to you 1 week prior to your class date. You are responsible for printing your student materials and bringing them to class with you. For Austin classes only, TAAO can print your materials for an additional \$20 and have them ready for pickup on the first day of class.** **Print Materials**
- All course **cancellations** incur a \$100 cancellation fee and **transfers** incur a \$40 transfer fee. Written notice of cancellation or transfer must be received no later than one week before the first day of the course to receive a refund (less the \$100 cancellation fee) or transfer.
- **TAAO Education Center**, 2028 E. Ben White Blvd., Suite 305, Austin, TX 78741- Students are responsible for making their own lodging arrangements. TAAO does not have a contracted hotel for this event. Upon registration, a link with discounted hotel rates will be included in your confirmation email.

Please fill out a separate form for each course you wish to take.

\$130 Mem \$230 NonMem	31 - USPAP Refresher‡
\$210 Mem \$360 NonMem	101 - Intro to the Texas Property Tax System: Prop Tax Admin^
\$210 Mem \$360 NonMem	102 - Intro to the Texas Property Tax System: Tax Appraisal^
\$260 Mem \$410 NonMem	28 - Truth-in-Taxation^, 30 - Ethics, 32 - USPAP‡
\$310 Mem \$460 NonMem	203 – Appraisal of Real Property*, 3 - Income Approach to Value*, 4 - Business Personal Property Appraisal, 5 - Mass Appraisal, 7 - Property Tax Law^+, 8 - Assessment & Collections^, 9 - Advanced Assessment & Collections^, 10 - Appraisal Analysis

‡ Courses 31 & 32 - Registrant is required to bring the most current USPAP Standards Manual to all USPAP courses. It can be ordered as a bound manual or PDF from the [Appraisal Foundation](#).

* Courses 203 & 3 - Registrant is required to bring *Property Assessment Valuation, Third Edition, 2010* to class. It can be ordered from [IAAO](#).

+ Course 7- Registrant is required to bring *Property Tax Code Book*

^ Courses 101, 102, 7, 8, 9, & 28 have been approved for County TACs SB 546 compliance and TACA professional designation certification/maintenance as a classroom presentation. Course 28 has been approved for County TACs SB 929 compliance.

All state certification and recertification information is available on TDLR's [Property Tax Professionals website](#). Current Continuing Education values for each course can be found on [TDLR's website](#).

Full Name: _____ **TDLR/TACA #:** _____

Email: _____ **Phone:** _____

Cell Phone: _____ (to contact you in case of emergency)

Employer: _____ **Title:** _____

Address: _____

Course Name: _____

Course Date: _____ **Location:** _____

Course is being taken for: Certification Continuing Education CEU & Core Other

Total Enclosed: _____ Make checks payable to TAAO, and mail to:
TAAO, 2028 E. Ben White, # 305, Austin, TX 78741

Please charge this course to my scholarship. *Check the appropriate box below.*

TAAO Walter Stoneham Scholarship ICTA Toni Trumbull Scholarship